

Audit – Conducting an audit – Advanced level – Session 20

○ Event Detail

Training session : AU - Session 20 Conducting an audit - Advanced level - Berlin

Dates : 24/28-04-2017

Logistic : **TRAVEL**

One month before the training, registered participants will be contacted by the travel agency in order to arrange their trip to the training location. Flights will be in economy class - using the most direct route. Participants coming by car will be refund on the basis of the return train ticket in 1st class.

Upon arrival, transfer from the airport to the hotel will be arranged by the travel agency with the support of the event manager on the spot, as well as the transfer from the training site to the airport on the last day of the training.

The project also provides health and repatriation insurance for all the trainees.

ACCOMMODATION

The training will take place in Grange (from Monday to Friday morning). In the hotel it is provided full board accommodation in single room, and all 3 meals and 2 coffee breaks a day are foreseen (except for Friday that the training ends after lunch).

No per diems will be distributed, and any extra costs will be charged to the participants.

Hotel **Hotel TRYP Berlin Mitte**

Chausseestrasse 33

Berlin 10115

Germany

Tel: 0049 30 4147230

tryp.berlin@melia.com

Training venue: